

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Tuesday, August 4, 2026 @ 5:00 PM

Members: Jamie Grimes, Chairperson Angelina Whitaker, Vice-Chairperson
 Natasha Quinonez, Treasurer Lexus Tait, Secretary/Clerk
 Tasha Giraud, Member

SPECIAL NOTE: Below are the agenda items scheduled for consideration. All items are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM/SUBJECT

1. Call meeting to order –
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on matters considered during periods unless specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive, or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for June 2, and July 7, 2026
5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-
 SVLD Statistics, RMPL Children's Report, correspondence:
 - b. SVLD Board Reports – Comments:
6. OLD BUSINESS - For action
7. NEW BUSINESS – For action
 - a. Discussion and possible decision concerning evaluation of Library Director – Andrea Madziarek
8. FINANCE – For action,
 - a. Approve and sign expenditures dated August 4, 2026
9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on matters considered during periods unless specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive, or deemed personal attacks will not be permitted.**
10. SET DATE AND TIME FOR NEXT MEETING
11. ADJOURN

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday, July 7, 2026 – 5:00 PM

Members present:

Members absent

Jamie Grimes, Chairperson

Angelina Whitaker, Vice-Chairperson

Lexus Tait, Secretary/Clerk

Natasha Quinonez, Treasurer

Tasha Giraud, Member

Also Present:

Andrea Madziarek, Director, Smoky Valley Library District

Amy Madziarek, HR, Smoky Valley Library District

This meeting was cancelled due to lack of quorum

ITEM/SUBJECT

1. This meeting was called to order at
2. General Public Comment:
3. Approval agenda –
4. Reading, correction, and approval of minutes
5. REPORTS, INFORMATIONAL ITEMS –
 - a. administrative reports – SVLD Stats –
 1. SVLD reports – board read over reports, no concerns where had.
 2. Children’s Wing report – board read over reports, no concerns where had.
 - b. SVLD Board Reports – NA
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
8. FINANCE – For action
 - a. Expenditures – Lexus made a motion to accept the expenditures dated June 2, 2026. Natasha seconded the motion. All voted in favor. Motion passed.
9. General Public Comment – (second) Lexus said she will possibly miss the July and August meeting due to having her baby. She said she would be available to call in.
10. Set date and time of next meeting – The next meeting was scheduled for July 7, 2026, in the Round Mountain Public Library conference room.
11. ADJOURN – Lexus made a motion to adjourn at 5:43PM

Date approved

Lexus Tait - Secretary/Clerk

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday, June 2, 2026 – 5:00 PM

Members present: Jamie Grimes, Chairperson Angelina Whitaker, Vice-Chairperson
 Lexus Tait, Secretary/Clerk Natasha Quinonez, Treasurer

Members absent: Tasha Giraud, Member

Also Present: Andrea Madziarek, Director, Smoky Valley Library District
 Amy Madziarek, HR, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM/SUBJECT

1. This meeting was called to order at 5:00 PM by Jamie Grimes
2. General Public Comment: Angelina said how excited she was to be part of the library board. Jamie asked how the new system is going. Andrea said incredibly good, we still are working out a few issues, but nothing serious.
3. Approval agenda –Lexus made a motion to approve the agenda. Angelina seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Lexie made a motion to approve minutes for May 5 and May 21, with correction to Lexus name. (Lexus vs. Lexie). Angelina seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. administrative reports – SVLD Stats –
 1. SVLD reports – board read over reports, no concerns where had.
 2. Children’s Wing report – board read over reports, no concerns where had.
 - b. SVLD Board Reports – NA
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
 - a. Election of officers – Lexus nominated Jaime Grimes as Chairperson, Jamie accepted. Lexus made a motion for Jamie Grimes to be the Chairperson for the SVLD Board. Natasha seconded. All voted in favor. Motion passed. Lexus nominated Angelina Whitaker as Vice-Chairperson, Angelina accepted. Lexus made a motion that Angelina Whitaker to be the Vice-Chairperson for the SVLD Board, Natasha seconded. All voted in favor. Motion passed. Angelina nominated Lexus Tait as Secretary/Clerk. Lexus accepted. Angelina made a motion that Lexus Tait be the Secretary Clerk for the SVLD board. Natasha seconded. All voted in favor. Motion passed. Angelina nominated Natasha as Treasurer. Natasha accepted. Angelina made a motion that Natasha Quinonez be the Treasurer for the SVLD Board, Lexus seconded. All voted in favor. Motion passed. Tasha Giraud will be acting member.
 - b. Pay scale – Board looked over the pay scale. No concerns were had. Natasha made a motion to accept the new pay scale that was presented. Lexus seconded. All voted in favor. Motion passed.

c. Policy update to Annual Leave and Sick leave policy – all sick leave must be used before Annual Leave can be used for sick leave purposes, unless previously arranged with director. Lexus made a motion to accept the changes to policy as presented. Natasha seconded. All voted in favor. Motion passed.

d. Library Closures for 2026-27 FY – Angelina made a motion to accept closures for the 2026-27 FY. Lexus seconded. All voted in favor. Motion passed.

8. FINANCE – For action

a. Expenditures – Lexus made a motion to accept the expenditures dated June 2, 2026. Natasha seconded the motion. All voted in favor. Motion passed.

9. General Public Comment – (second) Lexus said she will possibly miss the July and August meeting due to having her baby. She said she would be available to call in.

10. Set date and time of next meeting – The next meeting was scheduled for July 7, 2026, in the Round Mountain Public Library conference room.

11. ADJOURN – Lexus made a motion to adjourn at 5:43PM

Date approved

Lexus Tait - Secretary/Clerk

Employee Appraisal

Employee Andrea Madziarek

Department SVLD

Job Classification: Library Director

Present Rate _

Grade

Date of Review _

☐ Six Month Review

☒ Annual Review

☐ Other

Performance Appraisal Ratings

1. **Quality of Work** Consider the quality of work produced and the promptness with which it is completed.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea produces highly accurate work in a very timely manner and can multitask while still being efficient.

2. **Productivity** Consider the ability to produce quantity of accepted work which meets company standards.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea capable of having many projects going on at once while still maintaining quality work.

3. **Knowledge of Job** Consider the knowledge of present job, of other work closely related to it and of the equipment necessary to perform job functions.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea not only demonstrates excellent knowledge of her position but is often sought by other organizations for advice and guidance.

4. **Reliability and Dependability** Consider the amount of supervision required, and job performance regarding timely completion and follow-up.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea can be counted on jumping in and helping wherever needed regardless of what she has going on at work.

5. **Attendance** Consider overall attendance records and punctuality.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea manages time-off proactively, ensuring no disruption to the library team, and lets it be known she is always only a phone call away.

6. **Initiative** Consider the extent to which new work assignments and additional duties are sought out when necessary.

☒ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea takes the initiative to improve processes, as well as going above and beyond in making sure the library is well managed.

7. **Creativity Consider** *the ability to offer suggestions and propose new and creative ideas and solutions to working situations.*

X ☐ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea is consistently planning and voicing new ideas to improve the library and the library programs. She has proved time and again that she can turn a roadblock into an opportunity.

8. **Working Relationships Consider** *the willingness to work with and help others, the ability to accept constructive criticism, and cooperate with fellow employees and supervisors.*

X ☐ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea is highly approachable with an open-door policy and builds strong trust not only with her staff but with patrons as well.

9. **Adherence to Company Policies Follows** *policies and procedures regarding safety, security, harassment-free environment and others.*

X ☐ Outstanding ☐ Very Good ☐ Good ☐ Below Average ☐ Unsatisfactory

Comments: Andrea demonstrates a great knowledge of the company policies and adheres to them; in the past she has also written many of them herself.

Overall Performance Rating

X ☐ ☐ VERY GOOD ☐ GOOD ☐ BELOW AVERAGE ☐ UNSATISFACTORY
OUTSTANDING

Supervisor's comments on overall performance evaluation

Andrea has proved to be a great asset to the library as well as the community. She is a competent and capable director and team leader. The library wouldn't be the center of the town without her leadership, vision and passion.

Employee's comments _____

Thing to do in the next year:

Continue having a great attitude and improving the library.

Step Increase: Yes\No Grade Step \$ per hour

Library Director _____

Date _____

Library Director _____

Date _____

Employee's Signature _____ Date reviewed with employee: _____

SMOKY VALLEY LIBRARY DISTRICT

PO Box 1428

Round Mountain, NV 89045

Expenditures Listing

7/29/2026

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-approv
JULY 2026/2027					
AMAZON	7/8/2026	I47I-P397-9TRV	\$ 453.33	BUILDING MAINT	YES
AMAZON	7/8/2026	I7JG-TXMW-K7C9	\$ 91.69	OPERATING	YES
AMAZON	7/8/2026	I6IT-VHV-KYK	\$ 38.94	OPERATING	YES
AMAZON	7/9/2026	I34P-L9LN-XDN	\$ 36.93	OPERATING	YES
AMAZON	7/11/2026	I6D4-X3HV-WDP7	\$ 50.26	OPERATING	YES
AMAZON	7/11/2026	IRR7-WM4I-XWNY	\$ 234.29	OFFICE	YES
AMAZON	7/10/2026	I74P-CL46-6KW6	\$ 1,501.98	BUILDING MAINT	YES
AMAZON	7/13/2026	IGQT-WGMY-DY77	\$ 134.40	BUILDING MAINT	YES
AMAZON	7/13/2026	IVHF-FJCK-QXCI	\$ 55.62	OPERATING	YES
AMAZON	7/13/2026	IH77-CHWG-N796	\$ 691.58	OPERATING	YES
AMAZON	7/13/2026	I3QP-46VM-PXKX	\$ 9.79	OFFICE	YES
AMAZON	7/13/2026	IT6P-KVG-3WPX	\$ 79.03	OPERATING	YES
AMAZON	7/13/2026	IL1Y-GCRD-R9KW	\$ 57.48	OPERATING	YES
AMAZON	7/13/2026	IX4W-YFVR-RNMX	\$ 178.49	OFFICE	YES
AMAZON	7/21/2026	IY4R-G4NN-RICF	\$ 61.54	OPERATING	YES
AMAZON	7/21/2026	I4LK-LCG4-JDKV	\$ 76.83	OPERATING	YES
AMAZON	7/15/2026	IWTL-QPG4-7JXF	\$ 295.23	BUILDING MAINT	YES
AMAZON	7/15/2026	IL74-9DNK-QPWN	\$ 52.62	OPERATING	YES
AMAZON	7/20/2026	IIPM-WWNM-PLC4	\$ 66.02	OPERATING	YES
AMAZON	7/19/2026	IW6K-DCGI-WFT3	\$ 134.15	OPERATING	YES
AMAZON	7/17/2026	IPGW-WNDQ-PW9F	\$ 27.72	OPERATING	YES
AMAZON	7/17/2026	I6YL-TQM-MTIX	\$ 96.61	OPERATING	YES
AMAZON	7/16/2026	I6YL-TTQM-6HTN	\$ 15.46	OPERATING	YES
AMAZON	7/16/2026	IWWF-NWGQ-DCGT	\$ 105.76	OPERATING	YES
AMAZON	7/21/2026	IMC4-PGPD-MTGP	\$ 8.81	OPERATING	YES
AMAZON	7/22/2026	IYQY-CVQK-JND9	\$ 17.75	OPERATING	YES
AMAZON	7/22/2026	IN7I-FKGT-7FMJ	\$ 21.12	OPERATING	YES
AMAZON	7/26/2026	IPQY-H9TQ-WFXL	\$ 80.74	OPERATING	YES
AMAZON	7/24/2026	IJ7F-6YCC-ITRM	\$ 810.50	BUILDING MAINT	YES
AMAZON	7/24/2026	I3CW-M99I-Y3GI	\$ 51.40	OPERATING	YES
AMAZON	7/27/2026	IYGF-R94N-NQGP	\$ 29.70	OPERATING	YES
BLACKBURN PEST CONTROL	7/8/2026	661220	\$ 33.00	BUILDING MAINT	YES
BLACKBURN PEST CONTROL	7/7/2026	661019	\$ 42.00	BUILDING MAINT	YES
CHASE CREDIT CARD	6/28/2026	4246315347789840	\$ 343.99	OPERATING	YES
DEMCO	7/23/2026	7832869	\$ 224.03	OFFICE	NO
GENERAL STORE	7/21/2026	01-795210	\$ 13.16	OFFICE	YES
GENERAL STORE	7/14/2026	01-788532	\$ 9.87	OFFICE	YES

SMOKY VALLEY LIBRARY DISTRICT
PO Box 1428
Round Mountain, NV 89045
Expenditures Listing
7/29/2026

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-approv
GENERAL STORE	7/10/2026	01-784841	\$ 27.25	OFFICE	YES
GENERAL STORE	7/10/2026	01-784720	\$ 95.14	OPERATING	YES
GENERAL STORE	7/27/2026	02-638645	\$ 64.70	OFFICE	NO
GENERAL STORE	7/27/2026	01-800876	\$ 4.68	OFFICE	NO
JW WELDING SUPPLIES & TOOLS	6/30/2026	DC1058	\$ 21.85	OFFICE	YES
NYE COUNTY PUBLIC WORKS	7/1/2026	27-0016275	\$ 55.00	UTILITIES	YES
LAS VEGAS REVIEW -JOURNAL INC	6/25/2026	358756	\$ 45.00	ADS & PUB.	NO
MICROMARKETING	6/29/2026	532475	\$ 186.09	OPERATING	NO
MICROMARKETING	6/29/2026	533277	\$ 152.94	OPERATING	NO
MICROMARKETING	6/30/2026	532057	\$ 15.99	OPERATING	NO
MICROMARKETING	6/30/2026	532774	\$ 128.53	OPERATING	NO
NV ENERGY MPL	6/26/2026	379561	\$ 423.85	UTILITIES	YES
NV ENERGY RMPL	7/8/2026	378178	\$ 404.54	UTILITIES	YES
RENAISSANCE	7/8/2026	INV5709933	\$ 3,592.00	OPERATING	NO
RMPU	7/1/2026	403 JULY	\$ 192.50	BUILDING MAINT	NO
XEROX	8/1/2026	26064064	\$ 292.00	OFFICE	NO
XEROX	8/1/2026	26064055	\$ 272.72	OFFICE	NO
FY 2025-2026					
GENERAL STORE	6/30/2026	02-618706	\$ 328.74	OPERATING	NO
GENERAL STORE	6/30/2026	01-774669	\$ 8.78	BUILDING MAINT	NO
NV ENERGY MPL	5/2/2026	379561	\$ 223.66	UTILITIES	YES
Grand Total			\$ 12,767.78		

Jamie Grimes, Chairperson

Angelna Whitaker, Vice-Chairperson

Tasha Giraud, Member

Lexus Tait, Secretary/Clerk

Natasha Quinonez, Treasurer