

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Tuesday, January 6, 2026 @ 5:00 PM**

Members:	Sara Keehfuss, Chairperson	Sara Sweeney, Vice-Chairperson
	Jamie Grimes, Treasurer	Lexus Tait, Secretary/Clerk
	Natasha Quinonez, Member	

**SPECIAL NOTE:** Below are the agenda items scheduled for consideration. All items are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

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**ITEM/SUBJECT**

1. Call meeting to order –
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on matters considered during periods unless specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive, or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for December 2, 2025
5. REPORTS, INFORMATIONAL ITEMS
  - a. Administrative Reports-  
SVLD Statistics, RMPL Children's Report, correspondence:
  - b. SVLD Board Reports – Comments: 2<sup>nd</sup> extension request to the Department of Taxation from Daniel C. McArthur - Auditor
6. OLD BUSINESS - For action
7. NEW BUSINESS – For action
  - a.
8. FINANCE – For action,
  - a. Approve and sign expenditures dated January 6, 2026
9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on matters considered during periods unless specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive, or deemed personal attacks will not be permitted.**
10. SET DATE AND TIME FOR NEXT MEETING
11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or [andream@svld.net](mailto:andream@svld.net)

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, it can be found on the Department of Administration website <https://notice.nv.gov>, County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website [www.svld.net](http://www.svld.net)

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

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**MINUTES**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain, Nevada**

**Tuesday, December 2, 2025 – 5:00 PM**

Members present: Sara Keehfuss, Chairperson; Sara Sweeney, Vice-Chairperson  
Lexus Tait, Secretary/Clerk

Members absent Jamie Grimes, Treasurer Natasha Quinonez, Member

Also Present: Andrea Madziarek, Director, Smoky Valley Library District  
Amy Madziarek, HR, Smoky Valley Library District  
James Swigart – Town of Round Mountain

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**ITEM/SUBJECT**

1. This meeting was called to order at 5:04PM by Sara K.
2. General Public Comment: James Swigart – Said that she was here to state that the Town of Round Mountain supports the library 100%.
3. Approval agenda –Sara S. made a motion to approve the agenda. Lexus seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Sara S. made a motion to accept minutes for November 4, 2025, with a correction to a second by Jamie Grimes. Lexus seconded. All voted in favor. Motion passed.

**5. REPORTS, INFORMATIONAL ITEMS –**

a. Administrative reports – SVLD Stats –

1. The Board looked over the SVLD Report. – Board looked over reports, commented that things look good. Andrea shared the flyer with the board from the Department of Taxation concerning the One-Time special events vendor information. Andrea fears that this might be a problem for Harvest Festival.

2. Children's Wing report – No questions where asked. Book fair went well; this inventory was much better.

b. SVLD Board Reports –

6. OLD BUSINESS– For action

a. Nothing currently.

7. NEW BUSINESS– For action

a. Minimum Public Library Standards for Nevada – We have no special circumstances this year to report. This is a very standard year. Sara S. made a motion to accept the Minimum Public Library Standards for Nevada. Lexus seconded the motion. All voted in favor. Motion passed.

b. Interlibrary Loan Policy Agreement for the Nevada State Library and Archives & Public Records – Sara S. made a motion to accept the Interlibrary Loan Policy for State Library. Lexus seconded the motion. All voted in favor. Motion passed.

c. Nye County School District contract – Sara S. made a motion to accept the Nye County School District Contract for 2025-2026 school year. Lexus seconded the motion. All voted in favor. Motion passed.

d. 5-year plan – Andrea explained that she had been reviewing the 5-year plan and felt it need to be revised. The board read the new plan Andrea suggested, agreed that this seems more fitting to our District. Lexus made a motion to accept the revised 5-year plan as the new current plan for SVLD. Sara S seconded the motion. All voted in favor. Motion passed.

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

**8. FINANCE – For action**

- a. Expenditures: Sara S. made a motion to accept expenditures dated December 2, 2025. Lexus seconded the motion. All voted in favor. Motion passed.
- b. Quarterly economic survey – The board read over the 1<sup>st</sup> quarter report. Sara S explained to Lexus what they were looking at. Numbers for the district from last year at this time and comparing them to the numbers this year. Sara S made a motion to accept the 1<sup>st</sup> quarter report. Lexus seconded the motion. All voted in favor. Motion passed.
- c. Audit extension submitted by Daniel C. McArthur. Andrea told the board this was the 1<sup>st</sup> extension and she signed it and sent it directly to the Department of Taxation sense the deadline was very short notice.

9. General Public Comment – (second). James Swogart – let the board know that they are allowed to revise their 5-year plan at anytime that there is really no time stamp, and that he would contact School district about the school contract and ask them to send the entire packet. It was mentioned that the outside Christmas Display was very beautiful and how much the kids love it.

10. Set date and time of next meeting – The next meeting was scheduled for January 6, 2025, at 5:00 pm in the Round Mountain Public Library Conference Room.

11. ADJOURN –Sara S. made a motion to adjourn at 6:51 pm.

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Date approved

Lexus Tait - Secretary/Clerk

# Smoky Valley Library District

www.svld.net

**Round Mountain Public Library**  
P.O. Box 1428  
Round Mountain, Nevada, 89045  
(775) 377-2215  
Fax (775)-377-2699

**Manhattan Public Library**  
P.O. Box 95  
Manhattan, Nevada, 89022  
(775) 487-2623

December 30, 2025  
Svitlana (Lana) Rady  
Local Government Finance  
Department of Taxation  
3850 Arrowhead Drive  
Carson City, NV 89706

Re: Audit of the Smoky Valley Library District

Dear Ms. Rady:

Pursuant to NRS 354.624(1), the Smoky Valley Library District request an extension for the timely filing of the annual financial audit for the year ended June 30, 2025. The following information is provided as required by Nevada Administrative Code 354.735.

Name of Government:

Smoky Valley Library District

Name of Audit Firm:

DANIEL C. McARTHUR, LTD.

Certified Public Accountant

Date report will be filed with  
the governing body by:

January 31, 2026

Date report will be filed with  
Department of Taxation by:

February 15, 2026

Name of person making the application:

Andrea Madziarek Library Director

Reasons application is being made for an extension:

The accounting and general ledger of the Smoky Valley Library District are maintained by Nye County, Nevada. The Town of Tonopah previously requested an extension of time for filing its annual audit report for the year ending June 30, 2025 and was granted a one-month extension. The Town requests an additional one-month extension for completion of the annual financial audit. As noted in the first request, Nye County Comptroller's office has been experiencing a staffing shortage. The Nye County Comptroller, who had been in the position since August 2023, unexpectedly resigned effective August 1, 2025. The County designated an Interim Comptroller, who has worked in the finance department for 4 years. The remaining financial department staff have 4 years or less experience. The County conducted a search for a new Comptroller and hired a qualified individual on December 22, 2025.

The Other Post-Employment Benefits draft report was provided to the county by the actuarial consulting firm in December and is being reviewed by staff and the independent auditor.

These issues impacted the County's ability to complete year-end closing procedures timely. The County completed year-end closing procedures on December 5, 2025. Additional time is required to complete the necessary procedures related to the audit of the financial statements. Thank you for your patience.

Sincerely,



Andrea Madziarek  
Library Director

**SMOKY VALLEY LIBRARY DISTRICT**  
**PO Box 1428**  
**Round Mountain, NV 89045**  
**Expenditures Listing**  
**1/2/2026**

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-appro
AMAZON	12/12/2025	ILHP-WKMF-DLDH	\$ 559.14	OFFICE	YES
AMAZON	12/9/2025	IHMP-1KXL-MH34	\$ 66.58	OFFICE	YES
AMAZON	12/9/2025	IJMI-TR7V-MKQN	\$ 31.99	OFFICE	YES
AMAZON	12/7/2025	IDPR-DHNQ-QXIX	\$ 291.79	OFFICE	YES
AMAZON	12/18/2025	INYI-KQ9L-FIWC	\$ 147.00	OFFICE	YES
ATT	11/28/2025	77537722155537	\$ 337.20	COMMUNICATIONS	YES
BLACKBURN PEST CONTROL	12/9/2025	652556	\$ 42.00	BUILDING MAINT	NO
BLACKBURN PEST CONTROL	12/10/2025	652680	\$ 33.00	BUILDING MAINT	NO
CHASE CREDIT CARD	11/28/2025	4246315347789840	\$ 583.73	OPERATING	YES
CREATIVE PRODUCT SOURCE, INC	11/25/2025	CPI108862	\$ 287.06	OPERATING	NO
CREATIVE PRODUCT SOURCE, INC	12/8/2025	CP1108959	\$ 285.71	OPERATING	NO
DEMCO	12/8/2025	7737114	\$ 121.18	OFFICE	NO
DEMCO	12/10/2025	7739335	\$ 128.58	OFFICE	NO
DEMCO	12/10/2025	7738418	\$ 556.70	OFFICE	NO
DESERT GREEN DISPOSAL	12/1/2025	9897	\$ 145.00	BUILDING MAINT	YES
DESERT GREEN DISPOSAL	1/1/2026	10164	\$ 145.00	BUILDING MAINT	YES
GENERAL STORE	12/3/2025	01-579918	\$ 76.61	OPERATING	NO
GENERAL STORE	12/15/2025	01-591761	\$ 45.27	OFFICE	NO
GENERAL STORE	12/17/2025	01-593298	\$ 10.38	OPERATING	NO
GENERAL STORE	12/30/2025	03-446537	\$ 313.53	OPERATING	NO
JW WELDING SUPPLIES & TOOLS	12/31/2025	DB8508	\$ 20.85	OFFICE	NO
MICROMARKETING	12/9/2025	996390	\$ 19.99	OPERATING	NO
MICROMARKETING	12/2/2025	99123	\$ 97.10	OPERATING	NO
MIDAMERICA BOOKS	12/19/2025	81935	\$ 74.85	OPERATING	NO
NV ENERGY MPL	12/3/2025	379561	\$ 482.05	UTILITIES	YES
NV ENERGY RMPL	12/17/2025	378178	\$ 421.40	UTILITIES	YES
NYE COUNTY PUBLIC WORKS	12/1/2025	27-0015859	\$ 55.00	UTILITIES	YES
PENWORTHY COMPANY LLC	12/11/2025	0613580-JN	\$ 1,507.26	OPERATING	NO
RMPU	12/8/2025	403	\$ 192.50	UTILITIES	YES
		<b>Grand Total</b>	<b>\$ 7,078.45</b>		

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Sara Keehfuss, Chairperson

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Sara Sweeney - Vice-Chairperson

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Lexus Tait, Secretary/Clerk

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Jamie Grimes, Treasurer

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Natasha Quinonez, Member