

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Tuesday March 4, 2025 @ 5:00 PM

Members: Sara Keehfuss, Chairperson Gwenn Snow, Vice-Chairperson
 Sara Sweeney, Secretary/Clerk Jamie Grimes, Treasurer
 Rebecca Lim, Member

SPECIAL NOTE: Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM/SUBJECT

1. Call meeting to order --

2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

3. Approval of Agenda – For action

4. Reading, correction, and approval of minutes for January 7, 2025, and February 4, 2025- For action

5. REPORTS, INFORMATIONAL ITEMS

 a. Administrative Reports-

 SVLD Statistic's, RMPL Children's report, correspondence:

 b. SVLD Board Reports – Comments:

6. OLD BUSINESS - For action

7. NEW BUSINESS – For action

 a. Discussion and possible decision concerning the audit report year ending June 30, 2024

8. FINANCE – For action

 a. Approve and sign expenditures dated March 4, 2025

9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on

an agenda as an action item. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County – Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday January 7, 2025 – 5:00 PM

Members present: Sara Keehfuss, Chairperson Rebecca Lim, Member Jamie Grimes, Treasurer
Members absent: Gwenn Snow, Vice-Chairperson Sara Sweeney, Secretary/Clerk
Andrea Madzarek, Director, Smoky Valley Library District
Also present: Amy Madziarek, Human Resources, Smoky Valley Library District
Candida Silva, Librarian, Adult Services, Cataloger Smoky Valley Library District

ITEM#/SUBJECT

1. This meeting was called to order at 5:06 PM by Sara K
2. General Public Comment: Sara K commented on the NYE party and thanked us.
3. Approval agenda –Becky made a motion to accept the agenda for January 7, 2025. Jamie seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Becky made a motion to accept minutes for December 3, 2024. Jamie seconded the motion. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. The Board looked over the SVLD Report. – Sara K stated this report is for November.
 2. Children's Wing report – Sara K said that she was happy to see how many kids attended the Christmas party.
 - b. SVLD Board Reports – Sara K explained that the waiver we signed with the Minimum Public Library Standards was not necessary for spending 105 of the budget. Becky was happy to hear this.
6. OLD BUSINESS– For action
 - a. Nothing at this time.
7. NEW BUSINESS– For action
 - a. Nothing at this time.
8. FINANCE – For action
 - a. Expenditures Becky made a motion to accept expenditure dated January 3, 2025. Jamie seconded the motion. All voted in favor. Motion passed.
9. General Public Comment – (second) Talked about the words and definitions we are putting on the wall monthly and that we are taking donations of books for kids who can not check out from the librarians.
10. Set date and time of next meeting – the next meeting was set for Tuesday February 4, 2025. Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM
11. ADJOURN –Becky made a motion to adjourn at 5:17 PM. All in favor.

Date approved

Sara Sweeney - Secretary/Clerk

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

**MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada**

Tuesday February 4, 2025 – 5:00 PM

Members present: Sara Keehfuss, Chairperson Rebecca Lim, Member Jamie Grimes, Treasurer
Members absent: Gwenn Snow, Vice-Chairperson Sara Sweeney, Secretary/Clerk
Andrea Madzarek, Director, Smoky Valley Library District
Also present: Amy Madziarek, Human Resources, Smoky Valley Library District
Candida Silva, Librarian, Adult Services, Cataloger Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting

ITEM#/SUBJECT

1. This meeting was called to order at: NO MEETING : LACK OF QUORUM
2. General Public Comment:
3. Approval agenda –
4. Reading, correction, and approval of minutes.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. The Board looked over the SVLD Report. –
 2. Children's Wing report –
 - b. SVLD Board Reports -
6. OLD BUSINESS– For action
 - a. Nothing at this time.
7. NEW BUSINESS– For action
 - a. Nothing at this time.
8. FINANCE – For action
 - a. Expenditures : Expenditures were paid using the pre-authorization letter.
9. General Public Comment – (second).
10. Set date and time of next meeting –
11. ADJOURN –

Date approved

Sara Sweeney - Secretary/Clerk

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623

Materials Added:

Feb-25

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	17		17	13,020	126
Kids	87		87	14,808	1,482
Entertainment	13		13	1,818	424
eBooks				2,774	36
eAudio				2,549	1,024
Databases				70	623
Computer				15	92
GRAND TOTAL				35,054	3,807

	RMPL	MPL	TOTAL
Wi-Fi	615	0	615
Meeting Room	25		
Hours Open	189	0	189
Museum Visits	-	0	
Patron Cards	3		
Patron Visits	1,853		
Website Visits	1,502		
Volunteer Hours	30		
Notaries	19		
Tutoring	-		
Proctoring			
ILL	-		
Reference ?	3		
Material Requests	2		

Records Edited 784

AR Testing 30
Star Testing 58

Revenues:

Fax	\$	43.00
Fines	\$	33.00
Copies	\$	270.50
Donations	\$	37.65
Misc.	\$	278.10
GRAND TOT/	\$	662.25

Round Mountain Public Library

Children's Wing Report

February 2025

Age Group: (0-5)	Offered:	Attendance:
Classes –	7	92
Storytime –	4	4
Pre-K	12	96
Age Group: (6-11)	Offered:	Attendance:
Classes –	19	298
STEM –	4	47

Age Group 12 & up:

Classes -	10	141
-----------	----	-----

Volunteer – 33 Hours 30 for Chloe and 3 for Ocean

Easy/Junior Book Pick a Letter display: 19

Teen Mystery book: 8

Crafts: 11

Games: 29 games 64 kids

Girl Talk!: 92 Boy Basics: 23

Sensory Room Usage - 45

Tabletop: 142

Movie: 17

Prints – 19 RMPL: 4 Personal: 12 Town of RM: 3

SMOKY VALLEY LIBRARY DISTRICT
PO Box 1428
Round Mountain, NV 89045
Expenditures Listing
2/26/2025

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-approved
AMAZON	2/18/2025	IGVM-WWQ3-KYDM	\$ 20.99	OPERATING	YES
AMAZON	2/18/2025	17LR-17GT-H7M3	\$ 19.95	OPERATING	YES
AMAZON	2/19/2025	1C3H-MG1P-X69M	\$ 51.98	OPERATING	YES
AMAZON	2/7/2025	1936-QVHG-DQKR	\$ 27.49	BUILDING MAINT	YES
AMAZON	2/8/2025	1HN4-FDXV-LK3V	\$ 725.63	OPERATING	YES
AMAZON	2/14/2025	1D7N-113G-MKR3	\$ 57.64	LSTA GRANT	YES
AMAZON	2/10/2025	1VK3-TCCV-49TW	\$ 460.57	OFFICE	YES
AMAZON	2/10/2025	13K3-WJYP-667D	\$ 387.42	OPERATING	YES
AMAZON	2/10/2025	1RFV-CQDY-7JPV	\$ 320.40	OPERATING	YES
AMAZON	2/10/2025	1X31-16T6-6FWR	\$ 20.99	OPERATING	YES
BAKER & TAYLOR	2/7/2025	2038871624	\$ 35.75	OPERATING	NO
BLACKBURN PEST CONTROL	1/30/2025	639677	\$ 33.00	BUILDING MAINT	YES
CREATIVE PRODUCT SOURCE, INC	2/19/2025	CPL106027	\$ 369.12	OPERATING	NO
GENERAL STORE	2/21/2025	03-244658	\$ 11.75	OFFICE	NO
JW WELDING SUPPLIES & TOOLS	2/20/2025	305829	\$ 48.42	OFFICE	NO
MICROMARKETING	1/31/2025	973201	\$ 11.99	OPERATING	NO
NV ENERGY MPL	2/5/2025	379561	\$ 50.09	UTILITIES	YES
NV ENERGY RMPL	2/14/2025	378178	\$ 502.74	UTILITIES	YES
OVERDRIVE	2/11/2025	07818CO25045018	\$ 507.16	NV GRANT	NO
OVERDRIVE	2/12/2025	07818CO25047737	\$ 234.98	NV GRANT	NO
OVERDRIVE	12/13/2025	07818CO24388801	\$ 3,538.03	NV GRANT	NO
PENWORTHY COMPANY LLC	2/12/2025	0605641-IN	\$ 1,045.25	OPERATING	NO
RMPU	2/6/2025	403	\$ 54.50	UTILITIES	YES
SUBURBAN PROPANE	2/7/2025	14850148487	\$ 1,140.19	UTILITIES	YES
SUBURBAN PROPANE	2/17/2025	14850148551	\$ 1,860.21	UTILITIES	YES
XEROX	2/11/2025	22947128	\$ 132.42	OFFICE	NO
XEROX	2/11/2025	22947129	\$ 120.50	OFFICE	NO
Grand Total			\$ 11,789.16		

Sara Keehfuss, Chairperson

Jamie Grimes, Treasurer

Gwenn Snow, Vice-Chairperson

Becky Lim, Member

Sara Sweeney, Secretary/Clerk