

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Tuesday February 4, 2025 @ 5:00 PM**

Members:      Sara Keehfuss, Chairperson                      Gwenn Snow, Vice-Chairperson  
                 Sara Sweeney, Secretary/Clerk                      Jamie Grimes, Treasurer  
                 Rebecca Lim, Member

**SPECIAL NOTE:** Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

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**ITEM/SUBJECT**

1. Call meeting to order –

2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

3. Approval of Agenda – For action

4. Reading, correction, and approval of minutes for January 7, 2025 - For action

**5. REPORTS, INFORMATIONAL ITEMS**

    a. Administrative Reports-

        SVLD Statistic's, RMPL Children's report, correspondence:

    b. SVLD Board Reports – Comments:

6. OLD BUSINESS - For action

7. NEW BUSINESS – For action

8. FINANCE – For action

    a. Approve and sign expenditures dated February 4, 2025

9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or [andream@svld.net](mailto:andream@svld.net)

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>  
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website [www.svld.net](http://www.svld.net)

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

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**MINUTES  
SMOKY VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Round Mountain Public Library  
Round Mountain, Nevada**

**Tuesday January 7, 2025 – 5:00 PM**

Members present: Sara Keehfuss, Chairperson   Rebecca Lim, Member   Jamie Grimes, Treasurer  
Members absent: Gwenn Snow, Vice-Chairperson   Sara Sweeney, Secretary/Clerk  
Andrea Madzarek, Director, Smoky Valley Library District  
Also present: Amy Madziarek, Human Resources, Smoky Valley Library District  
Candida Silva, Librarian, Adult Services, Cataloger Smoky Valley Library District

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**ITEM#/SUBJECT**

1. This meeting was called to order at 5:06 PM by Sara K
2. General Public Comment: Sara K commented on the NYE party and thanked us.
3. Approval agenda –Becky made a motion to accept the agenda for January 7, 2025. Jamie seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Becky made a motion to accept minutes for December 3, 2024. Jamie seconded the motion. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
  - a. Administrative reports – SVLD Stats –
    1. The Board looked over the SVLD Report. – Sara K stated this report is for November.
    2. Children's Wing report – Sara K said that she was happy to see how many kids attended the Christmas party.
  - b. SVLD Board Reports – Sara K explained that the waiver we signed with the Minimum Public Library Standards was not necessary for spending 105 of the budget. Becky was happy to hear this.
6. OLD BUSINESS– For action
  - a. Nothing at this time.
7. NEW BUSINESS– For action
  - a. Nothing at this time.
8. FINANCE – For action
  - a. Expenditures Becky made a motion to accept expenditure dated January 3, 2025. Jamie seconded the motion. All voted in favor. Motion passed.
9. General Public Comment – (second) Talked about the words and definitions we are putting on the wall monthly and that we are taking donations of books for kids who can not check out from the librarians.
10. Set date and time of next meeting – the next meeting was set for Tuesday February 4, 2025. Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM
11. ADJOURN –Becky made a motion to adjourn at 5:17 PM. All in favor.

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Date approved

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Sara Sweeney - Secretary/Clerk

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

# Smoky Valley Library District

www.svld.net

**Round Mountain Public Library**  
P.O. Box 1428  
Round Mountain, Nevada, 89045  
(775) 377-2215  
Fax (775)-377-2699

**Manhattan Public Library**  
P.O. Box 95  
Manhattan, Nevada, 89022  
(775) 487-2623

## Materials Added:

Jan-25

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	6			13,003	126
Kids	27			14,721	1,482
Entertainment	3			1,805	424
eBooks				2,774	36
eAudio				2,549	1,024
Databases				70	623
Computer				15	92
<b>GRAND TOTAL</b>				<b>34,937</b>	<b>3,807</b>

	RMPL	MPL	TOTAL
Wi-Fi	472	0	472
Meeting Room	20		
Hours Open	189	0	189
Museum Visits	-	0	
Patron Cards	3		
Patron Visits	1,237		
Website Visits	1,420		
Volunteer Hours	12		
Notaries	9		
Tutoring	-		
Proctoring	3		
ILL	-		
Reference ?	2		
Material Requests			
Records Edited	692		

## Revenues:

Fax	\$	7.00
Fines	\$	87.00
Copies	\$	2,250.25
Donations	\$	200.15
Misc.	\$	180.95
<b>GRAND TOTAL</b>	<b>\$</b>	<b>2,725.35</b>

## Round Mountain Public Library

### Children's Wing Report

January 2025

Age Group: (0-5)	Offered:	Attendance:
Classes –	7	100
Storytime –	4	0
Pre-K	8	95
Age Group: (6-11)	Offered:	Attendance:
Classes –	19	253
STEM –	4	55
Age Group 12 & up:		
Classes -	8	117

Volunteer – 50 hours

Easy/Junior Book Pick a Letter display: 35

Teen Mystery book: 1

AR tests: 68

STAR tests: 23

Crafts: 31

Games: 27 games 56 kids

#### Other Programs:

Where do I live sheet - 3 VDay Mad Libs – 5

New Year Party – 35 kids

Sensory Room Usage - 33

Tabletop: 108

Movie: 2

Prints – 19 RMPL:5 Personal: 1 RMHS: 2 Town of RM: 8 SVYT: 1 Kinross: 1

RMVFD: 1

SMOKY VALLEY LIBRARY DISTRICT  
PO Box 1428  
Round Mountain, NV 89045  
Expenditures Listing  
1/29/2025

AMAZON	1/27/2025	IDCR-JMLP-3PDV	\$	11.99	BUILDING MAINT	YES
AMAZON	1/10/2025	IYV9-4J3V-R4DD	\$	158.40	OFFICE	YES
AMAZON	1/10/2025	IYPM-L3WN-WHFN	\$	29.99	BUILDING MAINT	YES
AMAZON	1/21/2025	IKGP-QYCX-HV7C	\$	42.94	OPERATING	YES
AMAZON	1/21/2025	IYNY-H7JH-PDV4	\$	34.00	BUILDING MAINT	YES
AMAZON	1/22/2025	IMRC-3VH4-V6RG	\$	67.44	BUILDING MAINT	YES
AMAZON	1/22/2025	IJMN-HK44-IL4H	\$	17.99	BUILDING MAINT	YES
AMAZON	1/22/2025	IJN6-NHQW-INJL	\$	22.22	LSTA GRANT	YES
AMAZON	1/15/2025	IQ6K-JHJL-6PX7	\$	179.90	LSTA GRANT	YES
AMAZON	1/6/2025	I6GJ-CJRL-R77M	\$	48.25	OPERATING	YES
BAKER & TAYLOR	12/27/2024	2038777686	\$	17.28	OPERATING	NO
BAKER & TAYLOR	1/10/2025	2038811005	\$	34.56	OPERATING	NO
CHASE CREDIT CARD	12/28/2024	4246315347789840	\$	39.98	OPERATING	YES
DESERT GREEN DISPOSAL	2/1/2025	8620	\$	145.00	BUILDING MAINT	NO
BLACKBURN PEST CONTROL	12/18/2024	638268	\$	33.00	BUILDING MAINT	YES
HUGHESNET	1/10/2025	SME94550	\$	470.74	COMMUNICATIONS	YES
MICROMARKETING	1/22/2025	972527	\$	49.98	OPERATING	NO
NV ENERGY	12/31/2024	379561	\$	47.95	UTILITIES	YES
NV ENERGY	1/10/2025	378178	\$	501.11	UTILITIES	YES
NYE COUNTY PUBLIC WORKS	1/1/2025	1166	\$	55.00	BUILDING MAINT	YES
MICROMARKETING	1/22/2025	972530	\$	44.99	OPERATING	NO
PENWORTHY COMPANY LLC	1/6/2025	0604783-IN	\$	710.02	LSTA GRANT	NO
QUILL	1/9/2025	42303004	\$	69.99	OPERATING	NO
SUBURBAN PROPANE	1/16/2025	14850148356	\$	929.40	UTILITIES	YES
XEROX	1/1/2025	22764694	\$	128.40	OFFICE	NO
XEROX	1/1/2025	227764695	\$	166.40	OFFICE	NO
Grand Total			\$	4,056.92		

Sara Keehfuss, Chairperson

Jamie Grimes, Treasurer

Gwenn Snow, Vice-Chairperson

Becky Lim, Member

Sara Sweeney, Secretary/Clerk

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remaining
Beginning Balance	\$150,000	\$ 84,620	\$171,781	\$114,419	\$186,094	\$117,574	\$ 94,364	\$ 73,018	\$ 73,018	\$ 73,018	\$ 73,018	\$ 73,018	\$ 57,018	\$ 1,078,753	\$1,078,753
Revenues	\$ 5,892	\$147,473	\$ 22,005	\$130,371	\$ 4,096	\$ 31,386								\$ 450,000	\$ 450,000
Wages	\$ 25,663	\$ 34,341	51326.4	\$ 36,809	\$ 31,810	\$ 32,242	\$ 15,857							\$ 218,000	\$ 218,000
Benefits	\$ 15,751	\$ 18,734	\$ 24,700	\$ 18,785	\$ 16,818	\$ 16,851	\$ 5,489							\$ 60,000	\$ 60,000
Operating	\$ 10,156	\$ 1,144	\$ 1,823	\$ 536	\$ 20,022	\$ 1,577								\$ 24,628	\$ 24,628
Office	\$ 92	\$ 225	\$ 667	\$ 1,282	\$ 1,886	\$ 1,995								\$ 2,000	\$ 2,000
Fuel		\$ 136			\$ 84									\$ 300	\$ 300
Ads														\$ 180	\$ 180
Postage														\$ -	\$ -
Travel														\$ 1,000	\$ 1,000
Training														\$ 5,500	\$ 5,500
Communications	\$ 395	\$ 1,030	\$ 6	\$ 263	\$ 263	\$ 263								\$ 25,000	\$ 25,000
Utilities		\$ 1,030	\$ 114	\$ 569	\$ 738	\$ 981								\$ 19,000	\$ 19,000
Building Maint.	\$ 176	\$ 3,673	\$ 731	\$ 452	\$ 995	\$ 509								\$ 2,500	\$ 2,500
Vehicle Maint.														\$ 4,000	\$ 4,000
Equipment Maint.														\$ 10,000	\$ 10,000
Professional Services														\$ 500	\$ 321
Dues	\$ -					\$ 179								\$ 20,000	\$ 961
Property Insurance	\$ 19,039													\$ 6,000	\$ -
Unemployment														\$ 5,000	\$ 5,000
Grant														\$ -	\$ -
Capital Outlay	\$ 71,272	\$ 60,312	\$ 79,367	\$ 58,696	\$ 72,616	\$ 54,597	\$ 21,346	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 35,217	\$ 853,608	\$ 818,391
MONTHLY EXPENDITURE	\$ 84,620	\$171,781	\$114,419	\$186,094	\$117,574	\$ 94,364	\$ 73,018	\$ 73,018	\$ 73,018	\$ 73,018	\$ 73,018	\$ 57,018	\$ 35,217	\$ 853,608	\$ 818,391

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