AGENDA SMOKY VALLEY LIBRARY DISTRICT BOARD OF TRUSTEES MEETING

Round Mountain Public Library Tuesday June 4, 2024 @ 5:00 PM

Members:

Sara Keehfuss, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney, Secretary/Clerk

Jamie Grimes, Treasurer

Rebecca Lim, Member

SPECIAL NOTE: Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

- 1.Call meeting to order -
- 2. GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.
- 3. Approval of Agenda For action
- 4. Reading, correction, and approval of minutes for May 7 and May 21, 2024 For action
- 5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-

SVLD Statistic's, RMPL Children's report, correspondence:

- b. SVLD Board Reports Comments:
- 6. OLD BUSINESS For action
- 7. NEW BUSINESS For action
- a. Discussion and possible decision concerning Dan McArthur to give audit report (Possibly Via Phone)
- b. Discussion and possible decision concerning closures for the 2024-2025 fiscal year.
- c. Discussion and possible decision concerning election of new officers 2024-2025 fiscal year.
- 8. FINANCE For action
 - a. Approve and sign expenditures dated for June 4, 2024
 - b. Cash flow.
 - c. Budget information for the 2024-2025.

9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.

10. SET DATE AND TIME FOR NEXT MEETING 11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office 83 Hadley Circle 73 Hadley Circle 74 Hadley Circle 75 Hadley Circle 75 Manhattan Public Library 76 Mineral Street 77 Manhattan, NV 89045 Manhattan, NV 89022

Also, can be found on the Department of Administration website https://notice.nv.gov County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

These minutes are a draft, subject or revision and/or approval by soard of Trustees at their next

egularly scheduled meeting

MINUTES

SMOKY VALLEY LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

Round Mountain Public Library

Round Mountain, Nevada

Tuesday May 7, 2024 - 5:00 PM

Members present:

Sara Keehfuss, Chairperson

Gwenn Snow, Vice-Chairperson

Jamie Grimes, Treasurer Sara Sweeney, Secretary/Clerk

erk Rebecca Lim. Member

Members absent:

Also present:

Andrea Madziarek, Director, Smoky Valley Library District

Candida Silva, Cataloger/Purchaser, Smoky Valley Library District

Amy Madziarek, Children's Dept. Head, Smoky Valley Library District

ITEM#/SUBJECT

- 1. This meeting was called to order at 5:05 PM by Sara K.
- 2. General Public Comment: Andrea mentioned that the Pre-School Graduation is May 16, 2024, in the Library Children's Wing.
- 3. Approval agenda –Becky made a motion to accept the agenda for May 7, 2024. Jamie seconded. All voted in favor. Motion passed.
- 4. Reading, correction, and approval of minutes. Jamie made a motion to accept minutes for April 2, 2024. Gwenn seconded. All voted in favor. Motion passed.
- 5. REPORTS, INFORMATIONAL ITEMS -
- a. Administrative reports SVLD Stats -
- 1. Board looked over the SVLD Report. SVLD board looked over reports. Andrea told them that the WIFI in Manhattan will start showing usage. Candida got the computer fixed that hosted the WIFI for MPL.
- 2. Children's Wing report The board read over the Children's Wing report from Amy. We talked about the cost of the AR Program and what it means for the school and kids to have this program. Amy said that she is going to do whatever she can to make sure we can still get this for the kids.
- b. SVLD Board Reports -. Nothing from the board at this time.
- 6. OLD BUSINESS- For action
- 7. NEW BUSINESS- For action
- a. Policy update 32.0 and 32.1 Amy told the board that we as the library staff feel this policy needs to be updated. Our cell phones are more of a tool for us to use to help our patrons. The board agreed. Becky made a motion to update the Cell Phone and texting policy as presented with correction to spelling error. Gwenn seconded the motion. All voted in favor. Motion passed.
- 8. FINANCE For action
 - a. Expenditures Sara S. made a motion to accept expenditure dated May 7, 2024. Jamie seconded the motion. All voted in favor. Motion passed.
 - b. Cash Flow Board looked over cash flow.
 - c. Budget Andrea told the board that she received a call from Hillary at auditors' office stating that we would not be getting all the taxes that we were told. This puts us in a cash flow situation, and we need to make immediate adjustments or possibly do a loan situation like have had to do in the past. The board did not want to make drastic changes until we had further information from the auditor. Andrea said that she will be talking to the town board and mine to ask for help. The board agreed this was a good idea.
- 9. General Public Comment (second) Nothing at this time.

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Date approved	Sara Sweeney - Secretary/Clerk

MINUTES

SMOKY VALLEY LIBRARY DISTRICT BOARD OF TRUSTEES MEETING

FINAL BUDGET HEARING

Round Mountain Public Library

Round Mountain Nevada

Tuesday May 21, 2024 @ 12:00 PM

Members present:

Sara Keehfuss, Chairperson

Gwenn Snow, Vice-Chairperson

Sara Sweeney, Secretary/Clerk

Jamie Grimes, Treasurer

Rebecca Lim, Member

Members absent:

Also present:

Andrea Madziarek, Co-Director, Smoky Valley Library District

ITEM#/SUBJECT

- 1. This meeting was called to order at 12:00 PM by Sara K.
- 2. General Public Comment: Nothing at this time
- 3. Approval agenda Sara S. made a motion to accept agenda. Becky seconded. All voted in favor. Motion passed.
- 4. OPEN DISCUSSION Nothing at this time.
- 5. NEW BUSINESS -
- 5. FINANCE For possible action
- a. Adoption of the Final Budget for 2024-2025—Andrea told the board that she did go to town to ask for help and to the mine. Both agreed to help there are just things holding it up at this point. Andrea also said that she will be talking to Dan McArthur this afternoon and they will be discussing the tax issues. Sara S. made a motion to accept the Budget for 2024-2025 as the Final Budget Jamie seconded. All voted in favor. Motion passed.
- 6. GENERAL PUBLIC COMMENT Nothing at this time.

7 ADJOLIRN – Recky made a motion to adjourn the meeting at 12:30 PM

	Thousand at 12.00 f th
Date approved	Sara Sweeney, Secretary/Clerk

These minutes are a draft, subject to revision and/or approval by load of Trustees at their next regularly scheduled meeting.

Smoky Valley Library District

www.svid.net

Round Mountain Public Library P.O. Box 1428 Round Mountain, Nevada, 89045 (775) 377-2215 Fax (775)-377-2699 Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

Materials Added:

Арг-24

	RMPL	MPL	TOTAL	Total Material	S	Circulations
Category						
Adults	17	0		12,68	0	194
Kids	46	1		14,65	4	924
Entertainment	8	0		18,56	2	302
eBooks	0	0		6,655	,	27
eAudio	0	0		2,901		87
Databases				7(0	599
Computer				1	5	101
GRAND TOTAL	71	1		55,53	7	2,234
	RMPL	MPL	TOTAL			
Visits	2,561	4	2,565			
Wi-Fi	601	190	791			
Meeting Room	25		25			
Hours Open	243	24	267			
Museum Visits		2	2		9	
Patron Cards	3	0	3			
Website Visits	1,665			Revenues:		
Volunteer Hours	21			Fax	\$	23.00
Notaries	35			Fines	\$	24.99
Tutoring	-			Copies	\$	496.50
Proctoring	2			Donations	\$	4,177.90
ILL	-			Misc.	\$	259.29
AR Testing / STAR	293			GRAND TOTAL	: \$	4,981.68
Reference ?	30					
Material Requests	3					
Locker Usage	-	0				
Records Edited	1,144					

Round Mountain Public Library Children's Wing Report May 2024

Age Group: (0-5)	Offered:	Attendance:
Classes -	0	0
Storytime –	3	9
Pre-K 3yr old	8	56
Pre-K 4yr old	8	84
Age Group: (6-11)	Offered:	Attendance:
Classes –	10	154
STEM -	3	35
Spanish -	3	0

AR tests: 181 STAR test: 0

Tutor: 4

Volunteer:10 hrs. 40 min. Mackenzi

Tabletop: 35

Prints - 57 RMPL: 18 Personal: 17 RMGC: 2 RMHS: 18 RMVFD: 2

Smoky Valley Library District

www.syld.net

Round Mountain Public Library P.O. Box 1428 Round Mountain, Nevada, 89045 (775) 377-2215 Fax (775)-377-2699 Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

CLOSURES ROUND MOUNTAIN PUBLIC LIBRARY 2024-2025

INDEPENDENCE DAY THURSDAY JULY 4th

LABOR DAY MONDAY SEPTEMBER 2ND

NEVADA DAY MONDAY OCTOBER 28th

VETERAN'S DAY MONDAY NOVEMBER 11TH

THANKSGIVING HOLIDAY THURSDAY & FRIDAY

NOVEMBER 28TH, 29TH

CHRISTMAS HOLIDAY TUESDAY, WEDNESDAY & THURSDAY

DECEMBER 24TH & 25TH & 26TH

NEW YEAR'S DAY WEDNESDAY, JANUARY 1st

MARTIN LUTHER KING DAY MONDAY JANUARY 20TH

PRESIDENT'S DAY MONDAY FEBRUARY 17TH

MEMORIAL DAY MONDAY MAY 26TH

JUNETEENTH THURSDAY JUNE 19TH

SMOKY VALLEY LIBRARY DISTRICT PO Box 1428 Round Mountain, NV 89045 Expenditures Listing 5/30/2024

Vendor	Invoice Date	Invoice #	lota	al Amount	Description	Pre-approved
Amazon Capital Services	5/21/2024	IXN6-VNF9-WNJ6	\$	8.99	Building Maint	Yes
Amazon Capital Services	5/24/2024	IH7X-MH64-7PQX	\$	89.98	Building maint	Yes
Amazon Capital Services	5/24/2024	1J3K-VYPY-9NH4		114.78	Building Maint	Yes
Amazon Capital Services	5/23/2024	IJ3K-VVPY-IQIC	\$	149.99	Building Maint	Yes
Amazon Capital Services	5/24/2024	ICRJ-MY6W-6L6H	\$	32.22	Building Maint	Yes
Amaozn Capital Services	5/24/2024	IXN6-VNF9-WNJ6	\$	8.99	Building Maint	Yes
AT&T	4/28/2024	ATT April 2024	\$	65.40	Communication	Yes
Baker & Taylor	4/23/2024	2038247190	\$	54.28	Operating	Yes
Baker & Taylor	5/202/2024	2038307378	\$	107.23	Operating	Yes
Baker & Taylor	5/7/2024	2038277851	\$	17.27	Operating	Yes
Baker & Taylor	5/7/2024	2038277852	\$	34.53	Operating	Yes
Blackburn Pest Control	4/24/2024	627852	\$	66.00	Building Maint	Yes
Chase Credit Card	5/25/2024	4248315347789840	\$	4,007.37	Operating/Office/Building	Yes
Desert Green Disposal	6/1/2024	7471	\$	140,00	Building Maint	Yes
Las Vegas Review Journal	5/20/2024	314202	\$	28.74	Ads & Publications	Yes
Micromarketing	5/16/2024	954012	\$	11.19	Operating	Yes
NV Energy RMPL	5/11/2024	378178	\$	293.50	Utilities	Yes
NV Energy MPL	5/2/2024	379561	\$	457.65	Utilities	Yes
Nye Countu Public Works	5/20/2024	27-0014497	\$	55.00	Building Maint	Yes
RMPU	5/20/2024	402	\$	108.50	Building Maint	Yes
Suburban Propane	5/6/2024	127542	\$	1,841.97	Utilities	Yes
The Library Store (TLS)	5/22/2024	689208	\$	35.79	Office	Yes
		Grand Total	\$	7,729.37		

Sara Keehfuss, Chairperson

Jamle Grimes, Treasurer

Gwenn Snow, Vice-Chairperson

Becky Lim, Member

Sara Sweeney, Secretary/Clerk

SVLD 5/30/2024 Page 1 of 1

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