

**AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library**

Tuesday May 7, 2024 @ 5:00 PM

Members:	Sara Keehfuss, Chairperson	Gwenn Snow, Vice-Chairperson
	Sara Sweeney, Secretary/Clerk	Jamie Grimes, Treasurer
	Rebecca Lim, Member	

SPECIAL NOTE: Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

1. Call meeting to order –

2. **GENERAL PUBLIC COMMENT** – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

3. Approval of Agenda – For action

4. Reading, correction, and approval of minutes for April 2, 2024 - For action

5. **REPORTS, INFORMATIONAL ITEMS**

a. Administrative Reports-

SVLD Statistic's, RMPL Children's report, correspondence:

b. SVLD Board Reports – Comments:

6. **OLD BUSINESS** - For action

a.

7. **NEW BUSINESS** – For action

a. Discussion and possible decision concerning update to policy 32.0 and 32.1 cell phone policy

8. **FINANCE** – For action

a. Approve and sign expenditures dated for May 7, 2024

b. Cash flow.

c. Budget information for the 2024-2025.

9. **GENERAL PUBLIC COMMENT** – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous,**

offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain, Nevada
Tuesday April 2, 2024 – 5:00 PM

Members present: Gwenn Snow, Vice-Chairperson Rebecca Lim, Member
Jamie Grimes, Treasurer
Members absent: Sara Sweeney, Secretary/Clerk Sara Keehfuss, Chairperson
Also present: Andrea Madziarek, Director, Smoky Valley Library District
Candida Silva, Cataloger/Purchaser, Smoky Valley Library District

ITEM#/SUBJECT

1. This meeting was called to order at 5:05 PM by Gwenn Snow.
2. General Public Comment: Andrea told the board that we opened the Manhattan Library on April 1st, we had one person visit. Our sensory room is being finished and we will have visitors from Pahrump come to see it when it's open.
3. Approval agenda –Becky made a motion to accept the agenda for April 2, 2024. Jamie seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Jamie made a motion to accept minutes for March 5, 2024, Becky seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board looked over the SVLD Report. – the board looked over the report. Andrea gave the board the flyer for the Opening Meeting Law Training workshop, we talked about the Xerox and the "end of life" scenario and what to do. Niche Academy – cost and if we should continue the subscription. The board agreed we should keep the subscription. The board discussed other heating and cooling options for the Manhattan Library for the coming year. Mitch researched different options and we presented them to the board; We will discuss this again in the future.
 2. Children's Wing report – The board read over the Children's Wing report from Amy. We discussed Spring Break activities, AR testing and preschool graduation.
 - b. SVLD Board Reports –. Nothing from the board at this time.
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
8. FINANCE – For action
 - a. Expenditures – Becky made a motion to accept expenditure dated April 2, 2024. Jamie seconded the motion. All voted in favor. Motion passed.
 - b. Cash Flow – Board looked over cash flow.
 - c. Tentative Budget – Board went through the budget. We made some corrections. Jamie made a motion to accept the Tentative Budget with the typo corrections. Becky seconded. All voted in favor. Motion passed.
9. General Public Comment – (second) Nothing at this time.
10. Set date and time of next meeting – the next meeting was set for Tuesday May 7th, 2024, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM. Budget Hearing was scheduled for May 21, 2024 @ 12:00 PM in the Round Mountain Public Library Conference Room.
11. ADJOURN - Becky made a motion to adjourn at 6:02 PM.

Date approved

Sara Sweeney - Secretary/Clerk

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

32.0 CELL PHONE POLICY

- **Employees may have their personal cell phones on their person, but the phone must be on vibrate or silent.**
- **Employees will not be on their personal cell phone while helping a patron.**
- **Employees will not use their personal cell phone while operating heavy company equipment.**
- **Employees in violation of this policy may be subject to disciplinary action, including dismissal.**
- **This policy can be modified for special circumstances.**

32.1 TEXTING POLICY

- **Employees may use their personal cell phones for text messaging as long as it does not interfere with their work.**
- **Employees will not use their cell phones for texting while helping a patron.**
- **Employees in violation of this policy may be subject to disciplinary action, including dismissal.**
- **This policy can be modified for special circumstances.**

Smoky Valley Library District

www.svld.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

March 2024

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	13	1	14	12,663	165
Kids	11		11	14,607	1,158
Entertainment	13		13	18,554	353
eBooks	15		15	6,665	18
eAudio	52		52	2,953	93
Databases				70	1,953
Computer				15	88
GRAND TOTAL	104	1	105	55,527	3,828

	RMPL	MPL	TOTAL
Visits	2,756	6	
Wi-Fi	576	0	
Meeting Room	19	-	
Hours Open	210	0	
Museum Visits		0	-
Patron Cards	1	0	

Website Visits	1,760
Volunteer Hours	16
Notaries	18
Tutoring	8
Proctoring	2
ILL	
AR Testing / STAR	292
Reference ?	28
Material Requests	
Locker Usage	-
Records Edited	739

Revenues:

Fax	\$	75.00
Fines	\$	88.00
Copies	\$	758.95
Donations	\$	746.15
Misc.	\$	160.60
GRAND TOTAL:	\$	1,828.70

Round Mountain Public Library

Children's Wing Report

April 2024

Age Group: (0-5)	Offered:	Attendance:
Classes –	8	65
Storytime –	3	6
Pre-K 3yr old	10	65
Pre-K 4yr old	10	109
Age Group: (6-11)	Offered:	Attendance:
Classes –	14	266
STEM –	3	47
Spanish -	3	5

AR tests: 293

STAR test: 0

Tutor:

Volunteer: 20 ½ hours total. 12 hrs. Mackenzi – Juan Dow 2 ½ hrs. – Bailee Gardner 6 hrs.

Trivia: 1

Spring Break - 17

Tabletop: 55

Prints – 35 RMPL: 2 Personal: 10 RMGC: 4 RMYA: 2 PTO: 3 RMHS: 13 4-H: 1

Pre-School Moving up ceremony and Graduation will be held on May 16th. Moving up ceremony at 11:00am and Graduation at 5pm.

Last day of school for Pre-K will be May 15th.

We will be ending all programs for Summer break on May 24th. This will be the last day for Spanish and Storytime. STEM last day will be May 15th.

We will be closed for Memorial Day on May 27th.

The quilt raffle, donated by Gwenn Snow, will be going on from May 1st to June 3rd.

Summer Reading program will be July 9-11, 16-18.

SMOKY VALLEY LIBRARY DISTRICT
PO Box 1428
Round Mountain, NV 89045
Expenditures Listing
5/1/2024

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-approved
Amazon Capital Services	4/1/2024	1GYL-9F6F-41D3	\$ 209.25	Vehicle Maint	Yes
Amazon Capital Services	4/3/2024	1KLJ-Y3CW-DCHW	\$ 23.19	Equipment Maint	Yes
Amazon Capital Services	4/5/2024	1CR6-J6GJ-7YJN	\$ 29.00	Operating	Yes
Amazon Capital Services	4/4/2024	17KW-YJ4V-1CHH	\$ 142.06	Office	Yes
Amazon Capital Services	4/5/2024	13JP-NRTJ-6LYK	\$ 190.58	Operating	Yes
Amazon Capital Services	4/8/2024	17WD-HGJX-RR1H	\$ 60.31	Operating	Yes
Amazon Capital Services	4/9/2024	13JP-NRTJ-W664	\$ 184.51	Operating	Yes
Amazon Capital Services	4/11/2024	14KN-KG3V-DHMQ	\$ 157.29	Operating	Yes
Amazon Capital Services	4/14/2024	194Q-T3IW-TF1H	\$ 49.48	Operating	Yes
Amazon Capital Services	4/18/2024	1W37-FCXN-1367	\$ 16.98	Building Maint	Yes
Amazon Capital Services	4/17/2024	1M66-VY6R-Q4RD	\$ 9.95	Office	Yes
Amazon Capital Services	4/16/2024	1R73-6GWD-GY3G	\$ 61.85	Building Maint	Yes
Amazon Capital Services	4/23/2024	1PQ3-WYP9-9K7C	\$ 451.28	Operating	Yes
Amazon Capital Services	4/24/2024	1WPQ-YQFL-KCV7	\$ 101.31	Building Maint	Yes
Amazon Capital Services	4/25/2024	1PQ3-WYP9-P96P	\$ 44.99	Office	Yes
Amazon Capital Services	4/24/2024	1QJT-CP3-LC4J	\$ 161.00	Building Maint	Yes
Amazon Capital Services	4/25/2024	1MXW-QKRK-RWWJ	\$ 4.13	Building Maint	Yes
Amazon Capital Services	4/25/2024	1VHY-M7MR-VMNJ	\$ 115.58	Office	Yes
Amazon Capital Services	4/26/2024	1GCT-37FX-9CJX	\$ 12.41	Building Maint	Yes
Amazon Capital Services	4/26/2024	1RHP-W7LI-YLTL	\$ 14.96	Operating	Yes
Amazon Capital Services	4/26/2024	1V3F-9LK4-1LQP	\$ 17.95	Operating	Yes
Amazon Capital Services	4/25/2024	1XDK-GH4N-V3KC	\$ 122.95	Office	Yes
Amazon Capital Services	4/25/2024	1XTH-MGFP-WJG6	\$ 136.10	Office	Yes
Amazon Capital Services	4/30/2024	1C76-7NF7-91QN	\$ 50.93	Operating	Yes
AT&T	3/28/2024	77537722155537	\$ 65.58	Communications	Yes
Baker & Taylor	4/3/2024	2038204446	\$ 36.95	Operating	No
Baker & Taylor	4/3/2024	2038204445	\$ 17.27	Operating	No
Baker & Taylor	3/22/2024	2038183153	\$ 17.85	Operating	No
Baker & Taylor	3/22/2024	2038183154	\$ 10.64	Operating	No
Blackburn Pest Control	3/27/2024	626694	\$ 33.00	Building Maint	No
Chase Credit Card	3/28/2024	4248315347789840	\$ 5,949.82	Building Maint	Yes
Desert Green Disposal	4/9/2024	7389	\$ 275.00	Building Maint	No
Desert Green Disposal	5/1/2024	7420	\$ 140.00	Building Maint	No
General Store	3/13/2024	01-13989	\$ 5.18	Office	No
JW Welding Supplies & Tools	4/11/2024	295183	\$ 727.37	Office	No
JW Welding Supplies & Tools	4/30/2024	DA9793	\$ 30.35	Office	No
Know Buddy Resources	4/8/2024	ARU0370340	\$ 185.64	Operating	No
Library Store	4/4/2024	682500	\$ 64.83	Office	No
LookOut Books	4/4/2024	ARU0370266	\$ 87.85	Operating	No
Micromarketing	4/25/2024	952288	\$ 18.99	Operating	No
NV Energy	3/29/2024	379561	\$ 373.40	Utilities	Yes
NV Energy	4/9/2024	378178	\$ 337.12	Utilities	Yes
Nye County Public Works	4/1/2024	1166	\$ 55.00	Building Maint	No
Quill	4/1/2024	176644512	\$ 69.99	Office	No
Smoky Valley Hardware	4/17/2024	2404-171673	\$ 14.99	Building Maint	No
Suburban Propane	4/5/2024	148501274772	\$ 663.17	Utilities	Yes
Suburban Propane	4/18/2024	14850127542	\$ 1,118.80	Utilities	Yes
Suburban Propane	4/14/2024	94519	\$ 60.00	Utilities	Yes
Xerox	4/23/2024	21234696	\$ 88.26	Operating	Yes
Xerox	4/1/2024	21042422	\$ 528.51	Operating	No
Xerox	4/1/2024	21042423	\$ 131.28	Operating	No
Xerox	4/23/2024	21234695	\$ 77.99	Operating	Yes
Grand Total			\$ 13,552.87		

SMOKY VALLEY LIBRARY DISTRICT
PO Box 1428
Round Mountain, NV 89045
Expenditures Listing
5/1/2024

Vendor	Invoice Date	Invoice #	Total Amount	Description	Pre-approved
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Sara Keefhuss, Chairperson

Jamie Grimes, Treasurer

Gwenn Snow, Vice-Chairperson

Becky Lim, Member

Sara Sweeney, Secretary/Clerk

PROJECTED Cash Flow 2023-2024 (BUDGETED AMOUNTS)

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 330,000	\$ 261,897	\$ 339,099	\$ 275,183	\$ 357,080	\$ 310,747	\$ 248,914	\$ 330,394	\$ 265,911	\$ 347,391	\$ 283,060	\$ 225,156	\$ 673,082
Revenues	\$ 508	\$ 145,813	\$ 4,695	\$ 150,508	\$ 22,695	\$ 7,195	\$ 150,508	\$ 4,695	\$ 150,508	\$ 4,695	\$ 19,707	\$ 11,555	\$ 465,000
Wages	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 230,000
Benefits	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,163	\$ 60,585
Operating	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,046	\$ 30,000
Office	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 13,000
Fuel	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 2,000
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ 100	\$ 250
Postage	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 38	\$ 500
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 462	\$ 5,500
Utilities	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,087	\$ 25,000
Building Maint.	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,190	\$ 14,247
Vehicle Maint.	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 87	\$ 1,000
Equipment Maint.	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000
Dues	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 38	\$ 500
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 413	\$ 5,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MONTHLY EXPENDITURE	\$ 261,897	\$ 339,099	\$ 275,183	\$ 357,080	\$ 310,747	\$ 248,914	\$ 330,394	\$ 265,911	\$ 347,391	\$ 283,060	\$ 225,156	\$ 152,000	\$ 853,082

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remainr
Beginning Balance	\$ 330,000	\$ 269,039	\$ 280,222	\$ 233,308	\$ 256,610	\$ 218,325	\$ 257,988	\$ 226,324	\$ 184,663	\$ 195,421	\$ 162,654	\$ 180,654	\$ 565,673	\$ 1,003,082	\$ 43
Revenues	\$ 5,747	\$ 113,349	\$ 15,772	\$ 109,057	\$ 27,425	\$ 107,740	\$ 37,810	\$ 37,798	\$ 52,436	\$ 17,467	\$ 18,000	\$ 11,000	\$ 407,366	\$ 465,000	\$ 5
Wages	\$ 35,860	\$ 55,042	\$ 37,942	\$ 56,912	\$ 38,065	\$ 37,901	\$ 37,942	\$ 37,798	\$ 52,436	\$ 17,467	\$ 18,000	\$ 11,000	\$ 208,480	\$ 230,000	\$ 2
Benefits	\$ 19,820	\$ 24,121	\$ 20,825	\$ 23,920	\$ 20,315	\$ 20,300	\$ 24,828	\$ 18,196	\$ 24,143	\$ 12,012	\$ 12,000	\$ 2,000	\$ 47,389	\$ 60,585	\$ 1
Operating	\$ 10,065	\$ 20,756	\$ 1,133	\$ 2,026	\$ 3,832	\$ 2,587	\$ 974	\$ 3,283	\$ 732	\$ 2,000	\$ 500	\$ 13,000	\$ 10,828	\$ 13,000	\$ 2
Office	\$ 731	\$ 128	\$ 1,499	\$ 875	\$ 2,207	\$ 1,941	\$ 647	\$ 1,973	\$ 326	\$ 500	\$ 100	\$ 100	\$ 359	\$ 2,000	\$ 2
Fuel	\$ -	\$ 83	\$ 76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ 359	\$ 2,000	\$ 2
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 2
Postage	\$ -	\$ 74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68	\$ -	\$ -	\$ -	\$ 210	\$ 500	\$ 2
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ -
Communications	\$ 3	\$ 321	\$ 320	\$ 320	\$ 263	\$ 693	\$ 69	\$ 329	\$ 700	\$ 500	\$ -	\$ -	\$ 3,518	\$ 5,500	\$ 1
Utilities	\$ 112	\$ 1,019	\$ 566	\$ 947	\$ 765	\$ 2,878	\$ 2,034	\$ 818	\$ 2,036	\$ 2,000	\$ -	\$ -	\$ 13,174	\$ 25,000	\$ 1
Building Maint.	\$ 117	\$ 501	\$ 325	\$ 755	\$ 263	\$ 800	\$ 2,957	\$ 1,070	\$ 584	\$ 2,000	\$ -	\$ -	\$ 9,371	\$ 14,247	\$ 1
Vehicle Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22	\$ -	\$ 120	\$ 120	\$ -	\$ -	\$ 262	\$ 1,000	\$ 1
Equipment Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 977	\$ -	\$ 1,920	\$ 45	\$ -	\$ -	\$ -	\$ 2,942	\$ 3,000	\$ 1
Professional Services	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 1
Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 500	\$ 1
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ 1
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,256	\$ 11,256	\$ 2,500	\$ 1
Capital Outlay	\$ 66,708	\$ 102,165	\$ 62,686	\$ 85,755	\$ 65,710	\$ 68,077	\$ 69,473	\$ 65,387	\$ 81,290	\$ 36,767	\$ -	\$ 32,256	\$ 736,275	\$ 853,082	\$ 13
MONTHLY EXPENDITURE	\$ 269,039	\$ 280,222	\$ 233,308	\$ 256,610	\$ 218,325	\$ 257,988	\$ 226,324	\$ 184,663	\$ 195,421	\$ 162,654	\$ 180,654	\$ 159,398	\$ 853,082	\$ 1,003,082	\$ 13