

AGENDA
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Tuesday December 5, 2023 @ 5:00 PM

Members: Sara Keehfuss, Chairperson Gwenn Snow, Vice-Chairperson
 Sara Sweeney, Secretary/Clerk Jamie Grimes, Treasurer
 Rebecca Lim, member

SPECIAL NOTE: Below are the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR ACTION)

ITEM#/SUBJECT

1. Call meeting to order –
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**
3. Approval of Agenda – For action
4. Reading, correction, and approval of minutes for November 7, 2023 - For action
5. REPORTS, INFORMATIONAL ITEMS
 - a. Administrative Reports-
 SVLD Statistic's, RMPL Children's report, correspondence: Audit Extension for the Library District
 - b. SVLD Board Reports – Comments
6. OLD BUSINESS - For action
7. NEW BUSINESS – For action
 - a. Discussion and possible decision regarding the acceptance of the Smoky Valley Library District Service Contract for the Nye County School District
 - b. Discussion and possible decision regarding the acceptance of the Minimum Public Library Standards for Nevada
 - c. Discussion and possible decision regarding the Nevada State Library, Archives and Public Records Interlibrary Loan Policy Agreement
 - d. Discussion and possible decision regarding closing at 4:30 PM on Friday December 8, 2023 for the staff Christmas Party
8. FINANCE – For action
 - a. Approve and sign expenditures dated for December 5, 2023
 - b. Cash flow
 - c. Discuss and acceptance of the 1st Quarter Report

9. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.**

10. SET DATE AND TIME FOR NEXT MEETING

11. ADJOURN

Supporting information for this agenda can be obtained from Andrea Madziarek at the Round Mountain Public Library at 775-377-2215 or andream@svld.net

All agendas are posted at the following locations:

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also, can be found on the Department of Administration website <https://notice.nv.gov>
County – Nye County - Smoky Valley Library Board and on the Smoky Valley Library District website www.svld.net

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Manhattan Public Library
Manhattan, Nevada
Tuesday November 7, 2023– 5:00 PM

Members present: Sara Keehfuss, Chairperson Gwenn Snow, Vice-Chairperson
Jamie Grimes, Treasurer
Members absent: Sara Sweeney, Secretary/Clerk Rebecca Lim, Member
Also present: Andrea Madziarek, Director, Smoky Valley Library District
Amy Madziarek, Children's Department Head, RMPL

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:02 PM by Sara Keehfuss.
2. General Public Comment: Andrea told the board about the Baptist Church building and that they are allowing us to hold meetings in there. We will do minor repairs as needed for the use of the building.
3. Approval agenda –Gwenn made a motion to accept the agenda for November 7, 2023. Jamie seconded. All voted in favor. Motion passed.
4. Reading, correction, and approval of minutes. Gwenn made a motion to accept minutes for October 3, 2023. Jamie seconded. All voted in favor. Motion passed.
5. REPORTS, INFORMATIONAL ITEMS –
 - a. Administrative reports – SVLD Stats –
 1. Board looked over the SVLD Report. – Andrea told the board that there were some updates to Sirsi and with that and working with Candida on how to better report things, she feels now the numbers are more accurate. Andrea also told the board that Ebsco updated the Stacks platform for our website, the number of visits to website is extremely higher than normal, not sure if its from that or if it was wrong before and the upgrade helped that. Andrea reported that on Harvest Festival and the amount of monies raised for raffle, pumpkins, haunted house, coffee shop and s'mores bar.
 2. Children's Wing report – Board looked over the CWR. Amy told them they are planning the Christmas display and the new years eve party.
 - b. SVLD Board Reports – Andrea received a phone call from the county saying that they offered all retirees a payout for their insurance coverage. We had one person still under us that we paid. That person chose the payout, this will save the district approximately 700.00 this year.
6. OLD BUSINESS– For action
7. NEW BUSINESS– For action
8. FINANCE – For action
 - a. Expenditures – Jamie made a motion to accept expenditure dated 11-7-2023 with correction to columns. Gwenn seconded. All voted in favor. Motion passed.
 - b. Cash Flow – No cash flow currently.
9. General Public Comment – (second) Nothing currently.
10. Set date and time of next meeting – the next meeting was set for Tuesday December 5, 2023, Round Mountain, Nevada in the Round Mountain Public Library Conference Room at 5:00 PM.
11. ADJOURN – Sara S. made a motion to adjourn at 5:35 PM.

Date approved

Sara Sweeney - Secretary/Clerk

Smoky Valley Library District

www.svid.net

Round Mountain Public Library
P.O. Box 1428
Round Mountain, Nevada, 89045
(775) 377-2215
Fax (775)-377-2699

Manhattan Public Library
P.O. Box 95
Manhattan, Nevada, 89022
(775) 487-2623
Fax (775) 487-2326

SVLD MONTHLY REPORT FOR October 2023

Materials Added:

Category	RMPL	MPL	TOTAL	Total Materials	Circulations
Adults	25	2	27	12,596	74
Kids	34		34	14,548	1,075
Entertainment	9		9	18,500	407
eBooks	0		0	6,643	43
eAudio	0		0	2,880	98
Databases	0	0	70	70	3,360
Computer	0	0	15	15	82
GRAND TOTAL	68	2	155	55,252	5,139

	RMPL	MPL	TOTAL
Visits	5,378	73	5,451
Wi-Fi	912	3	915
Meeting Room	21	-	21
Hours Open	230	95	325
Museum Visits	-	10	10
Patron Cards	1		1

Website Visits	2,069
Volunteer Hours	4
Notaries	47
Tutoring	7
Proctoring	2
ILL	-
AR Testing / STAR	302
Reference ?	25
Material Requests	5
Locker Usage	2

Revenues:

Fax	\$	52.00
Fines	\$	187.95
Copies	\$	223.75
Donations	\$	4,733.85
Misc.	\$	1,282.79
GRAND TOTAL:	\$	6,480.34

Round Mountain Public Library

Children's Wing Report

November 2023

Age Group: (0-5)	Offered:	Attendance:
Classes –	3	41
Storytime –	2	12
Pre-K 3yr old	8	47
Pre-K 4yr old	8	84
Age Group: (6-11)	Offered:	Attendance:
Classes –	17	296
STEM –	5	28

AR tests: 301

STAR test : 0

Tutor: 3

Tabletop: 63

Prints – 55 Library: 42 Personal: 2 RMGC: 5 SVYT: 6

Smoky Valley Library District

www.svld.net

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Evelyn Barragan
Local Government Division
Department of Taxation
3850 Arrowhead Drive, 2nd Floor
Carson City, NV 89706

Re: Audit of Smoky Valley Library District

Dear Ms. Barragan:

Pursuant to NRS 354.624(1), Smoky Valley Library District requests an extension for the timely filing of the annual financial audit for the year ended June 30, 2023. The following information is provided as required by Nevada Administrative Code 354.735.

Name of Government:	Smoky Valley Library District
Name of Audit Firm:	DANIEL C. McARTHUR, LTD. Certified Public Accountant
Date report will be filed with the governing body by:	February 29, 2024
Date report will be filed with Department of Taxation by:	March 15, 2024

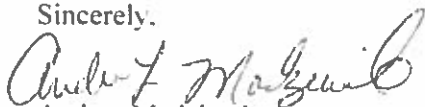
Reasons application is being made for an extension:

The accounting and general ledger of the Library District are maintained by Nye County, Nevada. During the year ending June 30, 2023, the Nye County Comptroller, who had been in the position since 2016, resigned effective March 2023. The Interim/Acting Comptroller, who had worked in the finance department for 10 years, resigned at the end of August 2023. The new Comptroller was hired in August 2023. The remaining financial department staff have two years or less experience with the County.

These significant changes in the finance department have impacted the County's ability to complete year-end closing procedures. The Other Post-Employment Benefits report is in the preparation stage by the actuarial consulting firm. Additional time is required for the County Finance Department to complete the necessary procedures to close the year and complete the audit of the financial statements.

Name of person making application:	Andrea Madziarek Library Director
Date of Application:	November 28, 2023

Sincerely,


Andrea Madziarek
Library Director

NRS 354.624 Annual audit: Requirements; designation of auditor; scope and disposition; dissemination; prohibited provision in contract with auditor.

1. Each local government shall provide for an annual audit of all of its financial statements. A local government may provide for more frequent audits as it deems necessary. Except as otherwise provided in subsection 2, each annual audit must be concluded and the report of the audit submitted to the governing body as provided in subsection 6 not later than 5 months after the close of the fiscal year for which the audit is conducted. An extension of this time may be granted by the Department of Taxation to any local government that submits an application for an extension to the Department. If the local government fails to provide for an audit in accordance with the provisions of this section, the Department of Taxation shall cause the audit to be made at the expense of the local government. All audits must be conducted by a certified public accountant or by a partnership or professional corporation that is registered pursuant to chapter 628 of NRS.

NAC 354.735 Request for extension of time to file report. (NRS 354.107, 354.594, 354.624)

1. Except as otherwise provided in subsection 2, a local government which desires an extension of time to file an audit report required by NRS 354.624 must, on or before November 30, submit to the Department the following information in support of its application:

- (a) The name of the local government;
- (b) The name of the auditor and firm, if any;
- (c) The date the report will be filed with the governing body;
- (d) The date the report will be filed with the Department;
- (e) The reason the application is being made, including an explanation of why the statutory date for submission could not be met if due care and adequate planning were exercised by the local government and the auditor;
- (f) The name of the person making the application; and
- (g) The date of the application.

2. If the local government making the application for an extension of time is a school district, the school district must submit the information set forth in subsection 1 to the Department on or before October 31.

3. The person making the application for an extension of time must sign it.

(Added to NAC by Tax Comm'n, eff. 1-10-84; A 9-5-89; A by Com. on Local Gov't Finance by R201-01, 4-5-2002)

Evelyn Barragan, Budget Analyst II
(775)684-2027
barragan@tax.state.nv.us

SMOKY VALLEY LIBRARY SERVICES CONTRACT
2023-2024

This agreement is made and entered into effective this 16th day of November, 2023, by and between the Nye County School District (hereinafter "NCSD") and the Smoky Valley Library District.

WHEREAS, the parties to this contract have determined that public library service is in the public interest and have found that this service can be provided most economically and effectively through contract with an established library facility, and by cooperative action under the contract by local educational and governmental entities,

WHEREAS, the Smoky Valley Library District recognizes that a public library can under contract provide library services to the schools, to the extent of the contract, to meet the curricular objectives of the school board,

NOW, THEREFORE, it is mutually agreed as follows:

1. This contract shall commence on July 1, 2023, and shall terminate on June 30, 2024. This contract may be amended at any time by written consent of the parties.
2. It is agreed that NCSD may recommend the appointment of one person to the library board.
3. The Smoky Valley Library District agrees to assume the costs and responsibility for all insurance on the Round Mountain facility and its contents and further shall maintain in force personal liability insurance for the library facility.
4. It is expressly agreed by the parties of this contract that under the principles of equal access, all library patrons shall have equal access to the materials housed in the Round Mountain Library, regardless of the source of the funds used to purchase such materials.
5. The Smoky Valley Library District agrees that any portion of funds used solely for the purchase of curriculum support materials or any curriculum materials supplied directly by NCSD shall become, remain, and be marked "Property of Nye County School District". Upon termination of this agreement, this property shall be allocated to the parties in proportion to their expenditures, which result in the acquisition of such property.
6. NCSD herewith agrees to pay the Smoky Valley Library District a mutually agreed sum of \$67 per student based on the Average Daily Enrollment (ADE) on October 1st of each school year, to be used by the Round Mountain Community Library in defraying the costs of materials, personnel, and services hereinafter described to be rendered to the students of the Round Mountain schools.

Should any party hereto breach the terms of the agreement, the exclusive right of the other party shall be the right of cancellation of this contract, effective six months after written notice to the other party, with payment of funds to be made prorata to termination date.

IN WITNESS THEREOF, the parties hereto have hereunto set their hands and seals the day and year first written above.

SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES

By: _____
Trustee

Date: _____

BOARD OF TRUSTEES
NYE COUNTY SCHOOL DISTRICT

By:  _____
President

Date: November 16, 2023

As of October 1, 2023, ADE Enrollment: $268 \times \$67 = \$17,956.00$

Check	MINIMUM PUBLIC LIBRARY STANDARDS FOR NEVADA
X	1. The library must be legally established and operated in compliance with NRS 379 , NAC 379 , NRS 380.153 and NAC 380.010 including having written by-laws and policies for the management of the library board of trustees and the library.
X	2. The library board of trustees shall have a written master plan designed to extend five years into the future and which must be made current at least every two years. The plan and its updates are filed with the Nevada State Library, Archives & Public Records by January 31 of the year following their adoption by the library board (NRS 379.003).
X	3. The library collects, provides, and coordinates access to library materials that are organized according to a nationally accepted classification system; the library ensures access to legal materials (NRS 380.153, NAC 380.010) through collections, online resources, or collaborative agreements with other agencies.
X	4. The library must have a completed annual statistical report for the preceding fiscal year accepted by, and on file with, the Nevada State Library, Archives & Public Records by December 31 to be made available in a timely manner for national reporting.
X	5. The library has regular and published hours of operation with a "system" wide average of twenty hours per identified branch/outlet per week including some night and/or weekend hours.
X	6. The library consists of a specific space designated for providing library services with the facilities, equipment, and staff necessary to enable public access to information.
X	7. The Library Board of Trustees shall select from one of three listed options as a means by which to validate and document the library's efforts to maintain a collection appropriate to community needs. The option selected by a jurisdiction may be revised each year. <ul style="list-style-type: none"> a. Option I: Meet or exceed at 90% - The five-year average of amounts spent on collections. b. Option II: Meet or exceed at 30% - Amount spent on collections divided by Total Services and Supplies budget. c. Option III: Meet or exceed at 10% - Adjusted total operating budget divided by collection budget. Exclude from TOB rent for facility(s), motor pool/vehicle charges, technology = Adjusted TOB
X	8. Librarian certification for staff: <ul style="list-style-type: none"> a. <i>Population (legal service area) of 1,000 – 14,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010). b. <i>Population (legal service area) of 15,000 – 49,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010). Any additional staff holding a full-time library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010). c. <i>Population (legal service area) of 50,000 or more.</i> Public library jurisdictions shall have a library director who holds a master's degree in library or information science from a college or university accredited by the American Library Association. A consolidated library district that serves a population of more than 1,000,000 may establish the educational qualifications of the executive director, which may include, without limitations, holding a master's degree in library and information science. Any additional staff in the position of librarian or other full-time professional library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010). d. Any public Library Board of Trustees that has declined to adopt NAC 379.010, Section 1 and whose librarians are not exempted under NAC 379.010, Section 2 may bring their library into compliance with this standard by adopting a good faith effort to meet the standards for public library employees delineated in NAC 379.020.
X	9. Public libraries shall agree to lend circulating materials in accordance with the state-wide interlibrary loan program Information Nevada. Postage charges for interlibrary loans are assumed by the library, not the user.
X	10. Public libraries shall extend to Nevada library card holders the same lending privileges received by their card holders. Nevada card holders will not be charged a non-resident fee when borrowing from any Nevada public library.
X	11. Public libraries not meeting one or more of the above standards shall submit a "Request for Waiver of Minimum Standards" form to NSLAPR which includes the reason for the waiver, the action taken to comply with the standard, and the projected date for compliance with the standard.

(Amended 02/14/2023)

Certification: I certify to the best of my knowledge and belief that the information above is correct.

Signature of Authorized Official

12/5/2023

Date Submitted

Andrea Madziarek, Director – Smoky Valley Library District

Typed (printed) Name and Title



Nevada State Library, Archives & Public Records
Information Nevada



Interlibrary Loan Policy Agreement

Information Nevada is a statewide agreement among Nevada libraries and related institutions to provide access to their resources for all Nevadans. Nevada residents request such access to meet their informational needs through their local public libraries.

By signing this agreement the named institution agrees:

1. To answer all formal interlibrary loan requests and/or requests sent via an automated library network.
2. To loan basic materials such as books, and to provide photocopies of articles free or at cost. To loan other materials and/or provide information requested that does not conflict with the institutions own stated policies.
3. To loan materials purchased through LSTA funding.

This policy agreement may be reviewed at any time by the named institution. A copy of the agreement will be filed with the Office of the State Librarian, Nevada State Library, Archives & Public Records.

Library/Institution: Smoky Valley Library District

Date Approved: 12/5/2023

Approved By: Smoky Valley Board of Trustees

Authorized Signature:

Send completed forms electronically, in PDF format, to:

Nena Fresia at nenafresia@admin.nv.gov

SMOKY VALLEY LIBRARY DISTRICT
PO BOX 1428
ROUND MOUNTAIN, NV 89045
EXPENDITURE LISTING
12/5/2023

APPROVED USING PRE-APPROVAL LETTER:

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON CAPITAL SERVICES, INC.	11/2/2023	1T71-CGL3-411P	\$518.41	Operating - Programs
AMAZON CAPITAL SERVICES, INC.	11/5/2023	1WD9-W3Y3-GJRR	\$78.89	Operating - Movies
AMAZON CAPITAL SERVICES, INC.	11/9/2023	1LD3-4MLT-1R67	\$9.07	Building Maint
AMAZON CAPITAL SERVICES, INC.	11/12/2023	1GQL-VMKF-MVNN	\$35.98	Building Maint
AMAZON CAPITAL SERVICES, INC.	11/13/2023	1KQM-J6YG-VFTH	\$19.90	Building Maint
AMAZON CAPITAL SERVICES, INC.	11/16/2023	1CPG-GWCR-3LN9	\$299.49	Office Printing
AMAZON CAPITAL SERVICES, INC.	11/17/2023	1K3Q-HFRK-9MQ3	\$15.99	Building Maint
AMAZON CAPITAL SERVICES, INC.	11/20/2023	14YX-YYN3-YKQW	\$147.01	Operating - Movies
AMAZON CAPITAL SERVICES, INC.	11/20/2023	1677-HWGG-4173	\$49.19	Operating - Movies
AMAZON CAPITAL SERVICES, INC.	11/27/2023	1GGF-TWMV-F3CT	\$39.98	Operating - Programs
AT&T	10/28/2023	AT&T November 2023	\$71.97	Phone, Fax RMPL
Blackburn Pest Control	11/202/2023	621913	\$42.00	Building Maint
Chase Card Services	10/28/2023	CCC November 2023	\$2,766.11	Operating, Communications
NV Energy	11/8/2023	378178	\$466.47	Oper. - RMPL Power
NV Energy	10/30/2023	379561	\$298.15	Oper. - MPL Power

AMOUNT \$4,858.61

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
Baker & Taylor	11/1/2023	2037914286	\$17.88	Adult Books
Baker & Taylor	11/1/2023	2037914285	\$17.85	Adult Books
Baker & Taylor	11/13/2023	2037938926	\$70.31	Adult Books
Desert Green Disposal	11/28/2023	6693	\$140.00	Building Maint.
The General Store	11/20/2023	01-1960964	\$9.69	Operating
Nye County Public Works	11/1/2023	1166	\$55.00	Building Maint.
Quill	11/13/2023	35656467	\$276.57	Office - Janitorial
Quill	11/13/2023	35659773	\$129.90	Operating

NEW INVOICE TOTAL: \$717.20
PRE-APPROVED TOTAL: \$4,858.61
GRAND TOTAL: \$5,575.81

Sara Keehfuss, Chairperson

Jamie Grimes, Treasurer

Gwenn Snow, Vice-Chairperson

Becky Lim, Member

Sara Sweeney, Secretary/Clerk

PROJECTED Cash Flow 2023-2024 (BUDGETED AMOUNTS)

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Beginning Balance	\$ 330,000	\$ 261,997	\$ 339,099	\$ 275,183	\$ 357,080	\$ 310,747	\$ 246,914	\$ 330,394	\$ 265,911	\$ 347,391	\$ 283,060	\$ 225,156	\$ 673,082
Revenues	\$ 508	\$ 145,813	\$ 4,695	\$ 150,508	\$ 22,695	\$ 7,195	\$ 150,508	\$ 4,695	\$ 150,508	\$ 4,695	\$ 19,707	\$ 11,555	\$ 465,000
Wages	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 38,750	\$ 465,000
Benefits	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,167	\$ 19,163	\$ 230,000
Operating	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,049	\$ 5,046	\$ 60,585
Office	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,087	\$ 13,000
Fuel	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 163	\$ 2,000
Ads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 250
Postage	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 38	\$ 500
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 458	\$ 462	\$ 5,500
Utilities	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,087	\$ 25,000
Building Maint.	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,190	\$ 14,247
Vehicle Maint.	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 87	\$ 1,000
Equipment Maint.	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000
Dues	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 38	\$ 500
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000
Unemployment	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 413	\$ 5,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MONTHLY EXPENDITURE	\$ 261,897	\$ 339,099	\$ 275,183	\$ 357,080	\$ 310,747	\$ 246,914	\$ 330,394	\$ 265,911	\$ 347,391	\$ 283,060	\$ 225,156	\$ 152,000	\$ 853,082

ACTUAL CASH FLOW	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	BUDGET	Remaining
Beginning Balance	\$ 330,000	\$ 269,039	\$ 279,699	\$ 232,785	\$ 256,087	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 258,956	\$ 1,003,082	\$ 744,126
Revenues	\$ 5,747	\$ 113,349	\$ 15,772	\$ 109,057	\$ 15,031								\$ 223,821	\$ 465,000	\$ 241,179
Wages	\$ 35,860	\$ 55,042	\$ 37,942	\$ 56,912	\$ 38,065								\$ 109,001	\$ 230,000	\$ 120,999
Benefits	\$ 19,820	\$ 24,121	\$ 20,825	\$ 23,920	\$ 20,315								\$ 37,577	\$ 60,585	\$ 23,009
Operating	\$ 10,065	\$ 20,756	\$ 1,133	\$ 2,026	\$ 3,596								\$ 5,664	\$ 13,000	\$ 7,336
Office	\$ 731	\$ 651	\$ 1,499	\$ 875	\$ 1,908								\$ 159	\$ 2,000	\$ 1,841
Fuel	\$ -	\$ 83	\$ 76										\$ 159	\$ 250	\$ 250
Ads	\$ -	\$ -											\$ -	\$ 250	\$ 250
Postage	\$ -	\$ 74											\$ 74	\$ 500	\$ 426
Travel	\$ -	\$ -											\$ -	\$ 500	\$ -
Training	\$ 3	\$ 20	\$ 320	\$ 320	\$ 263								\$ 20	\$ 5,500	\$ 4,273
Utilities	\$ 112	\$ 1,019	\$ 566	\$ 947	\$ 298								\$ 2,942	\$ 25,000	\$ 22,058
Building Maint.	\$ 117	\$ 501	\$ 325	\$ 755	\$ 128								\$ 1,826	\$ 14,247	\$ 12,421
Vehicle Maint.	\$ -	\$ -											\$ -	\$ 1,000	\$ 1,000
Equipment Maint.	\$ -	\$ -											\$ -	\$ 3,000	\$ 3,000
Professional Services	\$ -	\$ -											\$ -	\$ 9,000	\$ 9,000
Dues	\$ -	\$ 100											\$ 100	\$ 500	\$ 400
Property Insurance	\$ -	\$ -											\$ -	\$ 16,000	\$ 16,000
Unemployment	\$ -	\$ -											\$ -	\$ 5,000	\$ 5,000
Grant	\$ -	\$ -											\$ -	\$ 2,500	\$ 2,500
Capital Outlay	\$ 66,708	\$ 102,688	\$ 62,686	\$ 85,755	\$ 64,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382,411	\$ 853,082	\$ 470,671
MONTHLY EXPENDITURE	\$ 269,039	\$ 279,699	\$ 232,785	\$ 256,087	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 206,545	\$ 882,411	\$ 853,082	\$ 470,671



QUARTER ENDING: 9/30/2023

ENTITY: Smoky Valley Library District

DATE PREPARED: 11/15/2023

Pursuant to NAC 354.559 local governments are required to submit a quarterly survey report.

QUESTIONS REGARDING ECONOMIC CONDITIONS

- | | Yes | No | Since the last filing: |
|----|--------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has any employer that accounts for 15 % or more of the employment in the area closed or significantly reduced operations since the previous report? If yes, please provide details on page 2. |
| 2. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has your entity experienced a cumulative increase or decrease of 10% or more in population or assessed valuation in the past two years? If yes, please provide details on page 2. |
| 3. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity positively? If yes, please provide details on page 2. |
| 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has there been any significant event(s) in the region which could affect your entity negatively? If yes, please provide details on page 2. |
| 5. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has anything significant occurred which could affect your expected level of revenues? If yes, please provide details on page 2. |

QUESTIONS REGARDING OPERATIONS

- | | | | |
|-----|--------------------------|-------------------------------------|---|
| 6. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the ending fund balance in your general (principal operating) fund had an unexplained, unbudgeted, or unanticipated decline for the past two fiscal years? If yes, please provide details on page 2. |
| 7. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity entered into any new debt arrangements since the previous report? If yes, please provide details on page 2. |
| 8. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity borrowed money to pay for current operations? If yes, please provide details on page 2. |
| 9. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity made an interfund loan(s) to pay for current operations? If yes, please provide details on page 2. |
| 10. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to pay timely any contributions to governmental agencies for the benefits of its employees, (for example, PERS, Workmen's Comp or Federal taxes)? If yes, please provide details on page 2. |
| 11. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity failed to make timely payments for debt service, to vendors or others? If yes, please provide details on page 2. |
| 12. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the entity augmented the appropriated expenses for any proprietary fund since the previous report? If yes, please provide details on page 2. |

13. Cash and cash equivalents (unaudited) as of quarter ending 9/30/2023
(Enterprise Fund(s) Only)

Prior Year	Current Year
N/A	N/A

14. General Fund Ending Balance (unaudited) as of quarter ending 9/30/2023

Prior Year	Current Year
381,923.00	232,945.00

15. Cash and cash equivalents (unaudited) as of quarter ending 9/30/2023
(General Fund Only)

Prior Year	Current Year
381,923.00	232,945.00



DETAILS OF POSITIVE RESPONSES TO QUESTIONS ON PAGE 1

QUESTION

1-6.

7.

Date	Type	Amount

8.

Date	Lender	Amount

9.

Date	From Fund	To Fund	Amount

10-11.

12.

Date	Fund	Amount

13-15.

PREPARED BY:

Andrea Madziarek-Director, SVLD

Name/Title

Signature

PERSON SIGNING CERTIFIES ALL INFORMATION PROVIDED IS TRUE & CORRECT FOR THE PERIOD INDICATED.

REVIEWED BY:

Jamie Grimes, Treasurer SVLD Board

Name/Title

Signature

The Survey can be submitted to the Department of Taxation electronically via e-mail to the Budget Analyst responsible for the entity.
Please submit in PDF form so as to reflect signatures. This submission will fulfill filing requirements.